

Rental Agreement For THE LANE TAVERN

Function _____ Date _____

Name of Organization/Individual _____

Person in Charge: Name _____

Address _____

Phone- (Day) _____ (Other) _____

Number of People Expected _____ Hours of Rental _____

No. Rms Needed _____

Caterer/Other Food - name _____

FEES Fees are required to defray the basic costs of elect., heat when necessary, and limited custodial service.

Guests - up to 35 people without kitchen:

Members \$15.

Residents \$25.

Non-Residents \$35.

\$10.more with use of Kitchen

Guests- 36-60 people without kitchen:

Members \$30.

Residents \$50.

Non-Residents \$70.

\$10. more with use of kitchen

Payment is due in advance of function in full-up to 35 people

Half payment due in advance of function for 36-60 people

THE SANBORNTON HISTORICAL SOCIETY RESERVES THE RIGHT TO CHANGE THE SUGGESTED FEE STRUCTURE. WHEN THIS AGREEMENT HAS BEEN SIGNED BY BOTH PARTIES, THE FEE WILL REMAIN AS WRITTEN.

PERSONS IN CHARGE OF THIS FUNCTION ARE RESPONSIBLE FOR THE CONDUCT OF THEIR GUESTS. OUR BUILDING AND ITS CONTENTS ARE VALUABLE TO US. WE REQUEST YOUR CARE AND CONSIDERATION. UNLAWFUL DISTURBANCES WILL RESULT IN YOUR PARTY BEING ASKED TO LEAVE, WITH FORTITURE OF FEE. THE RENTAL PARTY IS RESPONSIBLE FOR ANY DAMAGES OR THEFT OCCURING DURING THIS FUNCTION. THE ORGANIZATION OR PERSON IN CHARGE SHALL PAY ANY EXPENSES.

Building Usage: Please leave Kitchen and Restroom in clean and orderly condition.
Remove trash from premises at end of use of building.
Consult with Society representative if you need to move furniture
No Smoking allowed in building
Alcohol Beverages limited to wine/champayne. Open bar/BYOB not permitted.
Parking across the street, except for unloading/ loading vechicals.
Decorations- must be approved before event.

I HAVE READ AND I ACCEPT RESPONSIBILITIES IN THIS AGREEMENT. I FURTHER AGREE TO HOLD THE SANBORNTON HISTORICAL SOCIETY & ITS MEMBERS HARMLESS FROM ANY LIABILITIES AND/OR LAWSUITS THAT MAY ARISE FROM THE RENTAL OF THIS PROPERTY.

SIGNED _____ SIGNED _____
AUTHORIZED SIGNATURE RENTER
DATE _____ DATE _____